

**DONEGAL SCHOOL DISTRICT**

**Non-Public School Transportation Request Form**

Non-Public School Name: \_\_\_\_\_

School Year 2019-2020

Parent or Guardian's Full Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Student's Street Address: \_\_\_\_\_

Zip \_\_\_\_\_

Full Name of Student

Grade

Birthdate

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Regular Busing Schedule – AM / PM**

*There is no need to submit a request if transportation is NOT needed.*

We are requesting Donegal busing for AM regular busing.

We are requesting Donegal busing for PM regular busing.

I understand:

- Enrollment and above information will be confirmed and verified with the non-public school.
- Proof of residency in the Donegal School District is needed. Please submit proof of residency with this document. Transportation assignment will not be made until proof of residency is received.
- Students are requested to maintain consistent ridership for the year to sustain consistent stop times for families.
- No mid-day transportation will be provided.
- When a non-public school dismisses early, Donegal will provide an early bus; however, if a non-public school shares transportation with another non-public school that does not share an early dismissal day, no transportation will be provided for early dismissal.
- A separate "Alternate Transportation Request Form" needs to be submitted for approval when transportation other than "home" is desired. This request must be for consistent daycare or custody purposes only.
- In order to be implemented for the first day of school, this form must be received by the Donegal Transportation Coordinator prior to July 31.
- Weather closings: When Donegal closes for weather, no bus operates (even if nonpublic school is open).
- Weather delays: Nonpublic schools follow Donegal schedule for delays (Example: If Donegal has a two-hour delay but nonpublic school is on time, Donegal runs two-hours late. However, if Donegal is on time but nonpublic school has two-hour delay, Donegal bus runs on the schedule of the nonpublic school.)
- Weather early dismissals: When Donegal dismisses early for weather, Donegal will also pick up nonpublic school students early. The Donegal transportation coordinator will call or email nonpublic schools with the time of dismissal for Donegal-resident students. If nonpublic schools dismiss early for weather, Donegal will send a bus early for students.

Signature of Parent or Guardian

Date

Please return this form to:

Donegal School District Office  
Transportation Coordinator  
1051 Koser Road  
Mount Joy, PA 17552

Email: [transportation@donegalsd.org](mailto:transportation@donegalsd.org)

Fax: 717-492-1350

Proof of residency received

May 2018