

SWS Board Minutes from 8/18/2021 Meeting

In attendance: Melissa M., CJ P., Rochelle D., Maria D., Tom B., Anya M., Deborah D., Ernie S., Brian R.

- Timekeeper and process coach selected (read: volunteered themselves) – CJ
- June agenda – approved
- June minutes – approved
- Artistic: fun improve game
- HoSSC
 - o Committee met, interviewed several candidates, reviewed candidates, and offered the position to Tom Banks, Tom accepted
 - o Committee is comprised of members from: the board, faculty, administration, and LC
 - o Please see the excerpt from Maria’s email regarding the process (attached hereto)
- Admissions and Marketing
 - o Currently 72 grades enrollments and 30 kinder enrollments
 - Kinder is at capacity
 - Stepping Stones is at capacity with a wait list
 - Parent/Child – 2 days/wk and likely full by the beginning of school year
 - o EC is growing – yay!
 - o Marketing workshop is going well and learning a lot
 - o Family Fun Night 8/20 4-7pm
 - o Welcome packets went out
 - o Chair lift installed (from Williams Hall to 2nd Floor)
 - Fundraiser to support this
 - o Back to School Night 9/22/21 at 6:30pm
 - Historically has been an overview of the students’ day(s) for parents and news/updates on SWS
 - Hard to plan this event given ongoing COVID-19 variants
 - Would be nice to have something in person and on campus, but need to keep in mind how that would look and the safety of that
 - Needs to go to Task Force to review
- Task Force
 - o Started meeting again
 - o Masks indoors and optional outside
 - o Health and Safety Plan (attached)
 - o Strongly encourage getting vaccine
 - Specifically staff
 - If staff doesn’t show proof of vaccination, will undergo weekly testing
 - o Things to think about and discuss:
 - Festivals
 - Parents back on campus for events?
- Faculty Updates
 - o Teachers in full planning mode
 - o 2 Spanish teacher candidates

- Curriculum guide being edited
- Mentors are at work
- Trainings are ongoing
 - Paid by Title II Funds (so no expense to SWS)
- Title IV Funds play for flutes
- Finance
 - Title II Funds pay for teacher trainings
 - Title IV Funds pay for flutes
 - More details next month
 - Still working on 401(k) details
 - Will help to have HoS involved
- Class 2020 Funds
 - Will SWS's insurance cover kids on a trip? → YES
 - Communication has been faulty and unorganized
 - CJ is point person but nobody has reached out to him
 - Need to make boundaries re communication
 - Maria will handle
 - Language/policy needs to be added to All School Handbook to avoid this in the future
- Board Membership
 - Need one more non-vested member (I think two now...)
 - Allen Anderson
 - Conflict with meetings so couldn't ever participate
 - Wants to be involved in other ways
 - Brian Rank
 - Had questions about commitment
 - Can be voted on during October meeting
- Winter Faire
 - Similar concerns as Back to School Night
 - Start thinking about it now...
- Parent Guild
 - Pair this with "Parent Ambassador" program
 - Possibly involve all class parents as a starting point
 - Admin would give direction
 - Strengthen class parents group first, then get a PG together
- Open Time
 - 8/28 at 9am playground cleanup day
- No closed portion
- Meeting concluded at 8:17pm "Bingo!" – CJ Potter

Task Force Update

Health & Safety Plan 2021-2022

At the heart of what we do at SWS is a commitment to the well-being of our students and staff. What's more, we are committed to caring for those around us - our families, loved ones, and the greater community. Since so many of our students (ages 12 and under) are unable to access the vaccine, SWS will be requiring masks indoors effective immediately and into the start of the school year. Masks will be optional outdoors. The SWS Task Force will continue to carefully monitor CDC recommendations and guidelines, as well as trends in the Covid 19 virus and the emerging variants. Our goal is to provide as much of a "normal" school year as possible. SWS administration will assist any families or staff members seeking referrals to local Covid vaccination clinics and testing sites. We are strongly encouraging all those who can be vaccinated to do so.

The mitigation efforts include:

- Masks required indoors
- Outdoor masking is at the discretion of each family
- Air filtration and ventilation in each classroom
- Spacing of 3 feet of distance, as feasible
- Reduced sharing of supplies
- Continued frequent hand washing
- Continued enhanced cleaning protocols
- Requiring students and staff to stay home when any symptoms are present
- Daily self-screening at home prior to arrival for everyone, children and adults alike
- Adherence to the CDC regulations and requirements for those with symptoms, positive tests, &/or COVID exposure.
- Please see the CDC guidelines for more information